

## HFES Council Meeting, December 11, 2023, HFES

### Attendance

The following members were present at the meeting

Administration: Maria Gray (MG), Patti Oxford (PO)

HFSE Council: Gina Anderson (GA), Daniel Harms (DH), Lisa Christensen (LC), Carrie Gillis (CG), Shirah Davis (SD)

Guests: David McMartin (DM), Kena McMartin (KM), Katherine Williams (KW), Jennifer Johnston (JJ), Graham Frey (GF)

### **Minutes**

#### ***Opening Prayer***

#### ***Adoption of Meeting Minutes from Last Meeting***

- GA motioned for the adoption of the minutes from the last meeting.

#### ***Vacancies***

**Action:** Daniel to get sworn in by Lori

#### ***Update Spelling Bee***

- \$1500 grant has been received from the Youth Investment Fund for the Spelling Bee.

#### ***Council and Committee Update***

*CEAY Communication Strategy:* Draft a communications policy and procedure. Input is sought, and a draft will be provided once updated.

- **Goals:** Connect Catholic educators in Alberta, Yellowknife, and Yukon.

**Action:** Administrators to be added. Staff participation update needed.

**Action:** Shirah will send draft of communications policy to HFES when ready.

**Action:** MG to provide an update on teacher training in January.

New members are encouraged to read the code of conduct on the website.

#### ***Busing Committee***

- Review of concerns raised in the previous meeting.
  - Keno Street issue
  - Uptick in behaviours on the bus, school administration dealing with these.
  - Bus 32 still cancelled a lot.

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- New busing contract: Reporting incidences protocol and safety training discussed.'
- Adult supervisor on the bus proposed as a suggestion

**Action:** Connect with YG to see if it would be possible to review RFP

### ***Teacher on Call Shortage***

- October meeting with YG: Request for a floater denied.
- Job fair approved for January.
- Last 3 weeks have been better at HFES, because of 2 new TOCs.

**Action:** MG to check with Selkirk VP on coordination.

**Action:** Try to get HR in to one of our meetings to talk about TOCs sometime in January/later.

### ***Principal's Report***

- Gratitude for Christmas concert and Mr. Woolwich.
- Vanessa Stitt did very well in archery at the Arctic Sports.
- Babysitters course was a huge success.
- Kindergartners had a hearing test completed.
- Educational psychologist assisting with assessments.
- Kindergarten observations: OT coming in.
- Upcoming Catholic PD day topic will be truth and reconciliation
- New Ed Psych, Kirsten working at school, will help with backlog of students; on contract for 3 years.
- New wellness counsellor to start in January.

**Action:** MG to provide progress update on the wellness specialist expected in January.

### ***Crime Prevention Victim Services Trust Fund***

- Babysitting course and Stay Safe (grade 4-7).
- Both courses went well and were popular.
- Can apply yearly if interested.
- Shoulder season worked well and would be best if continued

### ***Panel and Wind Wall Installation***

No update.

**Action:** Daniel to try and install during upcoming period of warm weather.

***School Communication to Council***

- Injury policy: If there is an injury on the face or head, parents must come in. All incidents are documented.

***In-camera Session***

Not needed.

***Other:***

***A. Health Promotion:***

Body Science parent night (Better to Know) on Thursday, Jan 18, at 7 pm.

***B. Community Building Activities:***

Ready to Learn - Lisa Evans.

Spelling Bee - Late April.

Engineers Yukon Bonanza - April.

***C. Grants:***

Every Student Every Day - March application due.

Funding for kitchen renovation.

**Action:** MG to callout to parents for grant application for kitchen reno.

***Parent Comments:***

SoGI Policy - Discussion on the language in reporting.

MG clarified that "they/their" was used in banked comments for convenience.

***Adjournment***

The meeting was adjourned.

**Next Meeting:** January 8.