**Minutes**

Holy Family School Council Meeting

Mon, April 5, 2022, 1900-2100h

Attendance:

Members:

* Gina Anderson (regrets)
* Amy Fry
* Myriam Lafrance Principal: Maria Gray
* Erin Spiewak Vice-Principal: Patti Oxford
* John Williams Guests:

1. Opening prayer (MG)
2. February Minutes defer approval until next meeting
3. No additions items for agenda
4. Financial update (ES)

* Ledger (12,111.35), Bank (14,082.71)
* YG Grant for Spelling Bee was deposited (1,350.00)
* Every Student Grant spent $2381.43. Cheque will be submitted to school for reimbursement of equipment.

1. In-camera session (none)
2. Parental communication and concerns
   * Questions have been asked about rainbow symbolism in the school front window and the intention of the artwork. MG stated the artwork depicted in the window was a sign of inclusivity and trying to make everyone feel welcome at Holy Family.
   * Recommended that MG could provide an explanation of the symbol in an upcoming newsletter.
   * CEAY has created a sub- committee to gather the current information produced from the Education department and church on lgbtq2s+. SC thought that the sub-committee could include existing symbols/posters used in Yukon schools. Looking for messages and tools to educate others of where we are today.
3. Principal’s report (MG/PO)

* School Council elections coming and natural turn around. Grateful for all SC’s hard work and those who are not returning.
* Staffing remains concerning. Covering short term gaps, but overall short staffed. There are no subs available and juggling staff and positions. Known long term staffing gaps have been posted already including French core position. Lots of interest in posting and hopeful suitable candidates can be hired. Late teacher hiring should be completed in spring.
* Lots of energy and school spirit. Including arctic sports happening and student dance off.
* Two new smart boards purchased including library and Gr 7. Library will expand to include learning centre.
* Projector purchased in gym
* Cleaning out storage room and want to digitizing photos. Looking for volunteer.
* Changes in DOE snow removal policies impacts having small equipment remove snow near playground. Unclear who is responsible for clearing snow with equipment and should be flagged for next school year.

1. French programming (MG)

* Addressed in principal report. Position has been posted and should know soon whether an alternate plan is needed. Hoping to have an announcement within a few weeks.

1. Spelling Bee (ML)

* Work will occur in May.
* No response from teacher concerning words for classes. Will go ahead as planned.
* Words and sentences were completed last year but some mistakes. If there is time, words needs to be cleaned up.
* Patti is looking for volunteer work for her students to get involved if there are tasks that students could do.
* Dates: All school - June 1, Finals - June 8.

1. Every Student, Every Day grant for 2022 (AF)—submitted proposal for outdoor classroom
   * Current grant is due May 31st.
   * Proposal submitted for outdoor classroom ($20K) but full classroom is worth ($60K). Extra funding might be needed if the 20K was granted. YG was helpful and could provide in kind contribution including help with Project management.
2. Picnic tables (MG)
   * Requesting that SC purchase 4 picnic tables from Home Hardware. Motion was set last meeting but tables need to be ordered. Ask Home Hardware about sponsorship or donation for the purchases.
   * Work party to build and stain tables required.

Action: AF to purchase

1. School Council filing cabinet moved:
   * Ms. Forrest asked if we could please clean out as much as possible

Action: ES will follow up with Ms. Forrest

1. Easter door decorating: deadline, prize, guest judges? (all)

* Information has been shared with teachers.
* Judging on the 21st
* Prize…Ice cream sundae party on April 22 at 2pm. SC had help with food hand out (ML/JW).
* Need to purchase dairy free, watch for nuts.
* Guest judge Father Leo (MG).
* JW will purchase the night before.

Motion to spend up to $150 on ice cream supplies (1st: AF, 2nd JW)

1. CEAY update (JW/ML)

* Hired Executive Director, Katherine Williams.
* One year contract.
* Katherine is working on promoting Catholic education celebrations in May.
* Societies Act is undergoing changes, bylaws need to change. CEAY determining how this impacts the committee.
* JW will chair until next AGM in September.

1. Transportation Committee Update (AF)

* Frequent bus cancelations.
* Standard Bus has a monopoly (contract up for renewal).
* Not having online registration next fall.
* May not meet as frequently or will look at the purpose of the committee to be more effective.

1. School Council elections (ML, all)
   * ML and JW are not returning
   * Nomination process starts April 11 – 21. Talk to ML to organize drop off
   * Clarify that Catholic schools elections are different. Nominating elector must have a child in school, reside in school catchment area and be catholic. If required, voting on May 2nd.
   * ML will write about the election for MG to send out to parents

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| **Action** | **Item Description** | **Lead** | **Completed** |
| 2. February Minutes | Approve at May Meeting |  |  |
| Retirement gift | Shannon Cooper is retiring (.3 religious coordinator for HFES)  3 schools will coordinate party |  |  |
| 7. CDOE/HPW: snow removal near school | Clarify who is responsible for clearing snow with equipment near school | Next year |  |
| 11. Picnic tables | Order 4 picnic tables from Home Hardware | AF |  |
| 12. Filing Cabinets | Organize filing cabinet clean up with Ms. Forrest | ES |  |
| 13. Easter Door Decorating Prize – Ice Cream Party | Purchase ice cream supplies and deliver to school | JW/ML |  |
| Ongoing | Air quality report for the school – follow up with Chris Hanlin (November). Who is testing and when at HF? Request to review the report. | AF | Done. Correspondence saved to Drive for future reference |
|  | Ensure follow up meeting with 3 catholic school occurs. Planning for long term growth of catholic education in Whitehorse. Request report from Building Advisory Committee | JW |  |
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