

Minutes

Holy Family School Council Meeting
Mon, March 6 2023, 1900-2100h

School Council would like to respectfully acknowledge that we are on the lands of the Kwanlin Dün First Nation and Ta'an Kwäch'än Council and thank them for allowing us to live and work on their traditional land.

Attendance:

Members:

- | | |
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| <input type="checkbox"/> Gina Anderson | <input type="checkbox"/> Maria Gray, Principal |
| <input type="checkbox"/> Lisa Christensen | <input type="checkbox"/> Patti Oxford, Vice-Principal |
| <input type="checkbox"/> Shirah Davis | <input type="checkbox"/> Invited guests: Marilyn Marquis-Forster |
| <input type="checkbox"/> Amy Fry | |
| <input type="checkbox"/> Carrie Gillis | |
| <input type="checkbox"/> Daniel Harms | |
| <input type="checkbox"/> Secretary/Treasurer: Erin Spiewak | |

Agenda:

1) Opening prayer (MG)

2) Approval of February 6th Meeting Minutes

Moved by CG , Second by SD that the minutes of February 6, 2023 be adopted. Carried

3) Guest MM-F to discuss performance review process and janitorial concerns

- a. Janitorial concerns – Marilyn spoke to the staffing formula based on Tier 1. It was determined that the solution of flexible hours for one janitor is not an option. Schools have returned to pre-COVID staffing and the funding associated with COVID does not exist anymore. School custodian contracts reside with Highways and Public Works (Chris Hanlin). The budget for this year and the following year (23-24) have been approved and it does not include additional cleaning support; however, there are general pockets of money that can be accessed in August. Marilyn will contact Chris Hanlin to support this request. She has requested a deep clean and sanitize during March break. The new protocol for emergency clean ups has not worked twice. MG is looking for on call or shared custodian carrangement with another school in close proximity or another contact for the protocol to ensure a timely clean up. HFES does not need a full time custodian. Marilyn will look into more hand sanitizers from O/M for purchasing for school.

- b. Administrative Performance review: School council is invited to participate in the 2 year performance appraisal for the principal, facilitated by the superintendent. Feedback is required by early April. Teachers also participate in the evaluation.

Action: Everyone to fill out performance questionnaire and submit to CG by March 27

- c. Discussed letter pertaining to Catholic PD day in May. Members of catholic professional development committee seeking clarification on chosen theme and role of the Bishop in this professional development day. Superintendents responded with a letter promoting and supporting proactive strategies for inclusion set out by department.

4) Spelling Bee (GA)

- a. Provided update and handed out job list. Completed donation letter for circulation.

Action: Sign up for tasks and take donation letters for distribution

5) Council and Committees update:

- a. CEAY (SD) – Meeting this Wednesday. Self evaluation of the 5 Marks of Catholic church completed and distributed by MG. School is interested in CEAY purchasing a children book to go into the kindergarten package. CEAY is looking into the Christen witness award at each catholic school and the criteria to receive the award.
- b. Busing Committee (LC) – Meeting in April to promote early registration.
- c. Newsletter/Facebook page (GA) – no update
- d. IRP Consulting seeking feedback on Draft Student Outcome Statements from council, families (CG) - administrative staff have a survey to circulate to staff. School Council found the information provided vague. It was not clear how parents will be engaged and the role of school council to gather information.
Action: Send comments by Friday to Carrie to compile and submit to consultant.
- e. Sledding party – chilly but well attended

6) Financial update (ES)

- Ledger Balance \$8266.46
- Received \$1350 Youth Investment Fund for Spelling Bee

Action: ES to resolve two outstanding cheques from 2022 general ledger

7) In-camera session - none

8) Principal's report (MG/PO)

- Discussed serious staff shortages including during MG's illness. Requesting support from council to advocate to the department. Potential for consultants employed with DOE be deployed to schools to help with shortages. MG to provide council with specific examples. CG will write a letter. Council will consider how to make an impact with this letter. Look at potential coordination with AYSCBC/CEAY.
- Approved staff plan
- Bison Hunt/Cultural Camp – things went well
- Full kindergarten class with only one class planned for next year
- School Growth Plan follow up – planning another round of data collection in April to evaluate the goal set out in the plan (relationship building and positive connections with all students).
- Hanna Beach presentation – coaching new primary teachers and integral component to successful growth plan

9) Recent Grants:

- a. Crime Prevention and Victim Services Trust submitted by AF. Will be reviewed in April. Planning to run the course on a weekend. Dates to be confirmed in May if successful.
- b. Every Student Every Day – Will not be submitting a proposal for this year but will revisit next year. Suggestion for school kitchen renovation.

10) Pizza lunch (ES)

- a. Short \$96 for pizza lunch
- b. Will plan end of year lunch in May

11) Community building ideas and/or Fundraising

- a. Community Cleanup application was submitted (ES)
- b. Popsicle Stick Bridge Building (CG) – Organizing Committee sent letters out to schools. Committee is seeking interest in teacher participation in contest.

12) Adjournment 9:25