

Nov 4, 2024 | 📅 School Council Meeting

Attendees:

Council Members:

- Gina Anderson (GA)
- Robyn Burns (RB)
- Shirah Davis (SD)
- Sara Poirier (SP)
- Kirsten Behnka (Secretary/Treasurer)

Administration:

- Maria Gray, Principal (MG)
- Patti Oxford, Vice-Principal (PO)

Invited guests:

- Marie-Hélène Gagné (Director EET) (MH)

Community Members:

- Amy Nichols-Hogan (WBES Chair)
- Sarah Hougen
- Jaime Trainor
- Daniel Harms
- Jenna Frerot
- Cara Chamber
- Eric Barden
- Leonard Nagumba
- Shawn Shipman

Regrets:

- Jody Eikelboom (JE)
- Martin Turpin (Department of Education) (MT)

1. Welcome and opening prayer
2. Adoption of minutes
 - a. Robyn adopted
 - b. Gina second
3. Adoption of Agenda
 - a. Gina adopted
 - b. Sarah Second
4. Marie-Hélène Gagné to present on peanut policy at EET

- a. Principle and VP
 - b. Eric council parent speaking on wanting the nut policy to reflect realistic situations
 - c. Surveyed parents about how they are feeling about the idea of introducing nut policy then checking with teachers
 - d. Checked through other policy and procedures at other schools
 - e. Training online for nut allergies. What they are and how to responds
 - i. Needs to be taken each year
 - f. No nuts and peanuts with pre-k and k
 - g. 1 and 2 only with no severe allergies in the class
 - h. Pictures of kids with allergies and what to do on safety boards and also in classes
 - i. 3-6 there is an allergy in the class and still nuts are allowed
 - j. RB was there optician
 - i. Yes if something happens how to we handle it.
 - ii. Teachers worried about how to be protected
 - iii. No emails from people that are against it
 - k. SD do you have nut free and nut snacks for kids that do not have snacks provided
 - i. Yes we have both
 - l. Can policy be shared?
 - i. Yes there is only 3 lines and a link to the training
 - m. Food and allergy Canada has the training online
 - n. Parent permission would need to be given for the picture
5. Parent questions and comments on potential changes to peanut policy at HFES
- a. There is no statistical difference in nut free and pro nut schools b/c of the false sense of security - Jenna
 - b. RB was the school ever nut free
 - i. It ebbed and flowed with the allergies.
6. Council and committees update
- a. Babysitter course update (RB)
 - i. Canceled day of.
 - 1. Lessons learned is there a backup
 - 2. When committing to something for 12 hours
 - a. Getting parents involved via a volunteer roster.
 - b. Adding volunteer checkbox to registration paperwork.
 - b. CEAY report (SD)
 - i. Catholic education talks that CEAY
 - 1. November 13 7:30pm virtually - vision is vital
 - ii. General meeting
 - 1. November 20 at 7pm
 - c. Busing Committee (SP)
 - i. SP - have not been able to get involved

- ii. Concerns over snow driving ability
 - iii. Concerns over notifying parents policy
- 7. Principal's report (MG/PO)
 - a. Please see attached report
 - i. Thank you to the teachers for stepping up to help with abscess
- 8. Financial update
 - a. Received funding \$6200
 - b. Checks canceled
 - c. E-transferer setup
 - d. Funding for the spelling be \$1400
- 9. Action item check-in
 - a. Action item review
 - b. Winter clothing
 - i. Do we need any more winter gear
 - 1. no
 - c. Mud kitchen
 - i. Funding has come through
 - ii. Waiting on location
 - d. Fundraising non-profit pursuits
 - i. Need is there for field trips
 - ii. Arctic inspiration grant needs to be youth lead
 - iii. Christmas cards - staples
 - 1. Project cards is not possible b/c we are not a BC school
 - e. Christmas cards
 - f. Swag
 - i. They are looking to have all ordering online
 - g. Spelling bee
 - h. Mabels Labels
 - i. Maria has this set up and will send out an email
 - i. Teacher wish list
 - i. Maria will bring it up to the teachers
 - j. Cultural Week
 - i. Will not be brought up till jan
 - k. Joe Morrison memorial project
 - i. Pelly construction will be helping with the bike rake
 - ii. Waiting on a quote
 - iii. Icicle donation for the multi tool
 - iv. An engraving will be donated
 - l. Playground Equipment/Outside fields
 - i. No update on equipment
 - ii. RB waiting on to hear about the grading from raymond
 - m. Recording, Filming and Photography Policy
 - i. No new action
- 10. New business

- a. Introduction of Grade 5 Socials Curriculum
 - i. MT to follow up
11. In-camera session

Action items

- MG to get a temp check from teachers on potentially updating the nut policy
- SP to get more information on the busing committee and its members
- MG to survey teachers at the teachers meeting on setting up clothing bins with age appropriate clothing for each classroom
- JE to get a swag update
- MG to show KB location for the two Mud kitchens
- GA to share information she has gathered so far on setting up non-profit with SH
- RB to get pricing for the cards from staples
- RB to get a letter to parents out re card fundraiser
- RB to send to Cathrine??
- KC to follow up with more information
- KB to confirm the cheques have been canceled and will reissue the payments via e-transfer with the cost of the cancellation removed

Outstanding Action Items

- ~~PO to ask for parent volunteers for the Catholic Ed Week Breakfast~~
- ~~RB to email PO confirming dates and time for the babysitting course~~
- ~~RB to organize Christmas Card fundraiser with JT~~
- ~~GA to reach out to Shelley for information on non-profit process~~
- ~~PO to confirm if donations to the school can get a receipt for tax purposes~~
- ~~PO to ask Lionel about ideas for~~
- ~~Council to please email honorarium requests~~
- ~~Add Annual Report to September Minutes~~
- ~~RB to check with the First Nation School board~~
- Council to provide Council Policy Update

**2024 – 2025
Principal's Monthly Summary
Holy Family Elementary School (Area 1)**

Special School Events and Special Days (i.e. Parent Teacher Interviews)

Date	Event/Day
Oct. 25, 2024	School Council BP hot lunch
Oct. 31, 2024	Halloween

Religious Education Activities

Oct.9, 2024	Thanksgiving Liturgy
Gr.4– Bible Celebration	Oct 16, 2024

Growth Planning and Assessment Activities

Kindergarten - EYE and BOEHM testing

Health and Safety

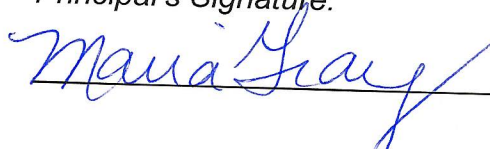
Accident Reports	4
Bus Incidents	
Fire Drills	
Earthquake Drills	
Lock Down Drills	1
OHS Committee Meeting	1 – Oct. 8, 2024

Facility Issues – Action Taken to Date

-move downspouts outside the storage/gym door so water/ice doesn't build up on the sidewalk. Work in progress
-Heat issues being worked on in the school-work in progress

Any other news/business

• Concerns & Comm. from Standard Bussing on snowy morning (a bus was 2 hrs. late from being stuck)
 • Maria phoned - it had been a staffing issue, partly. standard vowed to do better.

Principal's Signature:


Special School Events and Special Days (i.e. Parent Teacher Interviews)

Date	Event/Day
Oct 28, 2024	School Council Bk for lunch
Oct 31, 2024	Halloween

Religious Education Activities

Oct 9, 2024	Investigating Eury
Oct 16, 2024	Oct 16, 2024
Oct 4 - Bible Celebration	

Growth Planning and Assessment Activities

Kindergarten - EYE and BOHM testing

Health and Safety

Accident Reports	4
Bus Incidents	
Fire Drills	
Evacuation Drills	
Lock Down Drills	1
OHS Committee Meeting	1 - Oct 2, 2024

Facility Issues - Action Taken to Date

- Move handrails outside the playground that so watered down - work in progress
- Sidewalk Work in progress
- Heat issues being worked on in the school-work in progress

Any other new/business

Handwritten notes in the 'Any other new/business' section, including a signature and date.